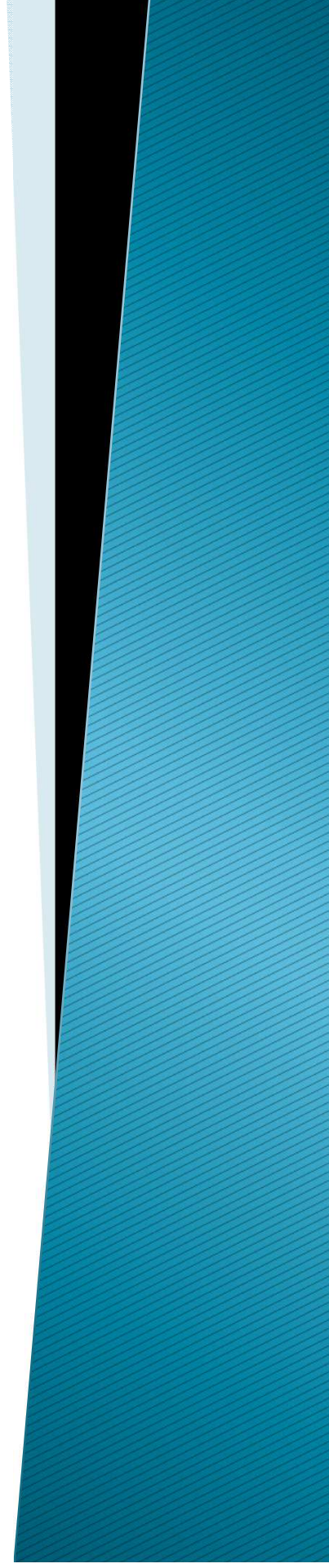


Risk Management and the Service and Consumption of Alcohol in Municipal Facilities

October, 2016



Why is this important?

- ▶ The Municipality wants to provide its residents with suitable spaces to hold events which involve the service and consumption of alcohol.
- ▶ The Municipality also wants to limit its liability with respect to these events.
- ▶ The creation of a comprehensive Municipal Alcohol Policy (MAP) can facilitate this goal.

What are the challenges?

- ▶ Risk is inherent to the service and consumption of alcohol.
- ▶ It is difficult to completely eliminate and/or avoid these risks.
- ▶ The only way to completely avoid or eliminate the risk is to cease doing a particular activity.

How can the Municipality be protected from liability?

- ▶ Transfer the Risk.
- ▶ Reduce the Risk.

Transfer the Risk

- ▶ Liability insurance policy.
- ▶ Policy to include:
 - \$5,000,000.00 liability limits.
 - Coverage for bodily injury, property damage and host liquor liability.
 - Include the Municipality as an Additional Insured.

Transfer the Risk

- ▶ Special Occasion Permit (SOP).
 - SOP to require the Event Organizer to carry liability insurance with coverage of at least \$5,000,000.
 - SOP to include a well worded indemnification and hold harmless clause in favour of the Municipality.

Reduce the Risk

- ▶ City can develop Guidelines that must be followed during an event. Guidelines may include:
 - ▶ Outline of the responsibilities of the Event Organizer vs. responsibilities of the Municipality.
 - ▶ Requirement that the Event Organizer obtain a liquor license from the AGCO.

Reduce the Risk

- Safe Transportation strategy / information available to attendees – e.g. free access to a phone, taxi numbers posted.
- Require full staff for the event– door and floor supervisors.
- Require servers to be Smart Serve certified.

Reduce the Risk

- Ensure Safe Serving Practices are followed:
 - No self-serving of alcohol.
 - Food and non-alcoholic beverages available throughout the event.
 - Exclude activities – drinking games, alcohol raffles, discounted drinks, alcohol being given as a prize.

Final Remarks

With diligence and a well written Municipal Alcohol Policy (MAP), the Municipality can protect itself, and its citizens from the liability and risks associated with the service and consumption of alcohol at Municipal facilities .

Thank You!