



Premises that serve food and drink are required by law to collect the contact information of patrons, as well as the date, times, and table location of each visit.

This patron information must only be disclosed to the medical officer of health or a public health inspector if required for COVID-19 contact tracing or other public health purposes. Patron information must be stored securely and confidentially for 30 days and then be permanently destroyed by the premise operator, if it is not used for the purposes outlined above.

In order to preserve privacy, this log sheet is intended to capture the patron contact information of ONE table.

If you have questions about the collection of this information, you can contact Thunder Bay District Health Unit at 625-5900 or 1-888-294-6630, or visit TBDHU.com/contact.

TABLE INFORMATION (to be completed by food premises staff)

DATE	TIME OF ENTRY & EXIT	TOTAL # IN GROUP	TABLE LOCATION
	Time of entry:		
	Time of exit:		

PATRON INFORMATION

PATRON NAME (please print clearly)	PATRON PHONE NUMBER AND EMAIL ADDRESS (please print clearly)