

PPE STATION CHECKLIST

SIGNAGE

Ensure placement of signage is where staff will see and utilize it and according to their purpose (ie. Donning at PPE station or on door, Doffing within the room if doffing inside the room)

- Signage is laminated or in plastic sleeves
- Donning (putting on PPE)
- Doffing (taking off PPE)
- Precaution Signage – if not included with Donning
- Eye Protection Reprocessing Signage – if being completed during doffing process

PERSONAL PROTECTIVE EQUIPMENT

Ensure size of gloves staff utilize the most are stocked the most

- Medical Grade Masks (minimal ASTM Level 1)
- Gloves (size S, M and L)
- Gowns – stored in a clean, accessible manner
- Eye protection – single use disposable at minimal or clean, reprocessed packaged appropriately

ADDITIONAL SUPPLIES

Ensure the doffing garbage is not against the donning station, keep the doffing location within the room or just outside. The donning station can be further from the room than the doffing.

- Hand sanitizer in pumping unit OR
- Individual hand sanitizer on lanyard to keep on person under gown
- Cleaning and Disinfecting wipes for shared equipment and/or eye protection
- Garbage can with bags for dirty PPE

OPTIONAL SUPPLIES

- Anti-fog wipes or spray for eye protection
- Receptacle for dirty eye protection if reprocessing at end of shift/off-site

Example of drawer system setup:

Top of station	→	Hand sanitizer, disinfecting wipes, masks
First Drawer	→	Gloves
Second Drawer	→	Gowns
Third Drawer	→	Eye protection, additional supplies

