

BOARD OF HEALTH POLICY

APPROVALS	DATE APPROVED	INITIALS
BOH:	Res. No.: 106-2023	
SLT:	N/A	
MCC:	N/A	
IF APPLICABLE		
DIRECTOR	N/A	
JOHSC:	N/A	
PPL:	N/A	

SECTION: BOARD OF HEALTH **POLICY NO.:** BH-02-06

SUBJECT: Board of Health Self-Evaluation

APPROVED BY: Board of Health **POLICY DATE:** December 2023

1. PURPOSE

- 1.1. The Board of Health recognizes that it is responsible for its own governance and that regular evaluation can identify areas for improvement in board effectiveness. The Board of Health is committed to continuous improvement of its performance and practices in order to ensure that the Thunder Bay District Health Unit is well governed and operating in the best interests of the community.
- 1.2. The purpose of this policy is to outline the requirements for individual and collective self-evaluation of Board of Health members in accordance with the Ontario Public Health Standards: Requirements for Programs, Services and Accountability.

2. POLICY

- 2.1. The Board of Health shall have a self-evaluation process that examines the effectiveness of its meetings, its governance practices and its outcomes.
- 2.2. The Board of Health self-evaluation process shall allow for consideration of whether:
 - decision making is based on access to appropriate information with sufficient time for deliberations;
 - compliance with all federal and provincial regulatory requirements is achieved;
 - any material notice of wrongdoing or irregularities is responded to in a timely manner;
 - reporting systems provide the board with information that is timely and complete;
 - members remain abreast of major developments among peers; and
 - the board as a governing body is achieving its strategic outcomes.
- 2.3. Board self-assessments can be a helpful tool for boards to evaluate their performance and determine areas that need attention. The benefits of board self-assessments include:
 - identifying strengths and weaknesses;
 - measuring progress toward existing plans, goals, and objectives;
 - shaping the future operations of the board;
 - understanding roles and responsibilities;
 - improving efficient and effectiveness of Board meetings;
 - providing insight into decision making
 - improving board accountability;

- building trust, respect, and communication among board members; and
- enabling individual board members to work more effectively as part of a team.

2.4. The Board of Health will utilize a three-fold approach to evaluate its performance, which is as follows:

- a) Board of Health Monthly Meeting Evaluation form which is completed at the conclusion of each board of health meeting.
- b) Board Member Self-Assessment survey to encourage individual board members to reflect on their role and to identify any on-going education or orientation needs, to be completed at least every other year.
- c) Board of Health Self-Assessment, to evaluate the collective performance of the board with respect to governance practices, to be completed at least once per term of the board.

3. APPLICABLE PROCEDURES

3.1 Procedure Number BH-02-06 Board of Health Self-Evaluation applies to this policy.

4. DEFINITIONS

4.1 There are no definitions with this policy.

5. REFERENCES

5.1 There are no references with this policy

6. APPENDICES/LINKS AND ATTACHMENTS

6.1 Procedure Number BH-02-06 Board of Health Self-Evaluation Procedure