



BOARD OF HEALTH POLICY

APPROVALS	DATE APPROVED	INITIALS
BOH:	Res. No.: 08-2024	
SLT:		
MCC:		
IF APPLICABLE		
DIRECTOR		
JOHSC:		
PPL:		

SECTION: BOARD OF HEALTH**POLICY NO.:** BH-02-01**SUBJECT:** Orientation**APPROVED BY:** Board of Health**POLICY DATE:** January 2024

1. PURPOSE

- 1.1. The Board of Health recognizes that the ability of members to engage and contribute meaningfully to the practice of good governance can be directly linked to effective orientation and on-boarding processes.
- 1.2. The Board of Health, in conjunction with Administration, supports its members in acquiring the necessary knowledge and understanding to operate effectively and increase the capacity of the Board as a whole.
- 1.3. The purpose of this policy is to provide direction for the effective orientation of all Board of Health members.

2. POLICY

- 2.1. This policy applies to all members of the Board of Health (municipal, citizen and provincial appointees) of the Thunder Bay District Health Unit (TBDHU).
- 2.2. All Board of Health members are expected to participate in orientation sessions.
- 2.3. All newly appointed members of the Board of Health will be provided with an orientation program that addresses the mandate of TBDHU and the role of the Board of Health as well as provides an overview of TBDHU programs and services and an understanding of the organization through Corporate Services information.
- 2.4. Board of Health orientation is planned and organized by the Medical Officer of Health and Chief Executive Officer, or designate.
- 2.5. All Board of Health members are encouraged to identify their own needs for education, and to participate in continuing education opportunities.
- 2.6. At the beginning of each year of the term of the Board of Health, the Medical Officer of Health and Chief Executive Officer, or designate, will obtain input from the Board and from the Chair concerning any orientation needs and their preferred format. Members may also indicate their needs throughout the year as appropriate, through the Chair of the Board or the Medical Officer of Health/Chief Executive Officer or designate.

- 2.7. Board members will be provided with orientation materials in suitable and convenient formats, as appropriate, including more comprehensive in-person or virtual orientation sessions, reading materials, presentations, and approaches or materials that address the Board's, or Board member's needs.
- 2.8. Board orientation will also serve to build connections between new members and to facilitate the working relationship between the Board of Health and senior leadership of TBDHU.
- 2.9. New Board of Health members will be provided an opportunity for mentorship, should they request such.

3. APPLICABLE PROCEDURES

- 3.1 Procedure Number BH-02-01 Orientation applies to this policy.

4. DEFINITIONS

There are no definitions with this policy.

5. REFERENCES

- 5.1 Board of Health Procedural By-law

6. APPENDICES/LINKS AND ATTACHMENTS

- 6.1 [Procedure Number BH-02-01 Orientation](#)